



39 Bowdoin St. | Winthrop, ME 04344 | 207-377-8673 | www.baileylibrary.org

MAKERSPACE POLICY

The Bailey Public Library provides a Makerspace collection, known as the “Bailey STEAM Collection” to support its mission as “...a lifelong learning center... offering diverse resources...”

The use of the Bailey STEAM Collection is governed by the following policies:

- The main purpose of the STEAM Collection is to enhance the library’s partnership with Winthrop Public Schools and Winthrop based Homeschoolers.
- The Director may choose to lend certain items in the STEAM Collection as part of the library’s specialty kit lending program.
- All Winthrop Public School teachers and Winthrop based Homeschoolers may schedule time in the meeting rooms or King Event Room to use Makerspace equipment, with the assistance of the Adult Services Librarian or Youth Services Librarian. Use is limited by room and/or staff availability.
- Some equipment may require training. Teachers and Homeschoolers should schedule time to become familiar with the equipment.
- Teachers at the Winthrop Public Schools may borrow equipment for classroom use. Homeschoolers must use the equipment in the library. Library staff will keep a record of equipment loaned out.
- Library programs scheduled in the King Event Room take priority when scheduling class or homeschool programs with the Makerspace equipment.
- If Makerspace equipment is returned damaged or missing, the library may charge for the replacement cost.
- Teachers and school administrators should be made aware of this policy before borrowing equipment or scheduling time to use the equipment.

